

SHOP SAFETY

- A. Safety glasses are required in the shop at all times - NO EXCEPTIONS!
- B. Closed, full coverage shoes must be worn in the shop - no sandals or flip-flops!
- C. Remove any jewelry before working in the shop; rings, chains, bracelets, etc. - these can become caught in a machine and cause serious injury!
- D. Long hair should be tied back or controlled with a hat!
- E. Sleeves must be rolled above elbows, shirt tails tucked in, and ties removed when running any machinery!
- F. Advise instructor of any medical conditions or medications that could cause fainting, dizziness, etc.!
- G. Remove all chuck keys from the chuck immediately after use - never leave the key in the chuck!
- H. Advise instructor of any machine, hand tool, measuring device, or shop equipment that appears to be defective, out of adjustment, missing guards, etc.
- I. When using any drill press, clamp any work that may spin if the drill grabs or catches the part - this is one of the most dangerous machines in the shop!
- J. There must be at least two people in the shop when any work is being done.
- K. No machine tools are to be operated without permission of the shop instructor or TA.